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To: [REDACTED] - USAID

[REDACTED] USAID

From: [REDACTED] – Tetra Tech AESP

Date: November 15, 2011

**Re: WO-LT-0041 MoTCA Capacity Building: Project Administration –
Maimana and Faizabad Airports
Maimana Airport Monthly Progress Report Review**

Tetra Tech (TT) has performed a review of the draft August 2011 Monthly Progress Report prepared for Maimana Airport, and we offer the following comments.

A. General Comments:

- a. Include a Table of Contents and provide colored dividers for the start of each section.
- b. Documentation needs to be provided from daily field observations by MoTCA representatives to justify all progress identified for payment in the Project Accomplishments section.

B. Work Summary: There are some items within the Work Summary that are inconsistent with Implementation Letter 17 (IL 17).

- a. The third paragraph refers to an asphalt thickness of 15 cm, but the contract only calls for 13 cm.
- b. Reference is made to car parking and access roads, these items are not included in IL 17.
- c. The installation of the PAPI lights is not part of IL 17.
- d. Correct the discussion about the shoulders; the shoulders at this airport are only compacted to 98% for the first 7.5m, with the remaining 22.5m consisting of native material compacted to 95%.

C. Work Schedule:

- a. Include the work schedule that was in effect during the reporting period. The included schedule was not even issued until 16-10-11, so it is not the correct schedule for this monthly report.

D. Daily Reports: The GHI Daily Activity Reports for August 4, 17, 18, 24 and 25 have not been included. These reports should be included if available.

E. Site Visit Report: The FKH Inspector Daily Reports for August 1 through 8 have not been included. These reports should be included if available.

F. Project Accomplishments: The Project Accomplishments page identifies work completed during this period.

- a. The quantities noted on this page include 1233 Cu-M of drainage excavation and 1323 Cu-M of asphalt on the runway.
- b. For the month of August, the daily reports identify progress in the application of prime coat, binder course placement, drainage excavation and spreading and compaction of the aggregate base course.
- c. The reported work does not correspond to the quantities included on the project accomplishments sheet.
- d. Please reconcile the differences between what was reported by the MoTCA Site Inspector and the GHI Site Engineer and what is identified as complete on the project accomplishments sheet, and provide the Site Inspector's daily quantity back-up information for all quantities claimed.

G. Work Progress Photographs: There are photos representing concrete work, while during this period no concrete work was performed.

H. Quality Control Report:

- a. The number of asphalt test results included in the monthly report does not meet the frequency requirements of the contract specifications.
- b. Some of the provided test results appear to be duplicate reports, please verify.
- c. Provide the test results for the field density tests that were performed on the aggregate base course.

Tetra Tech is available to review these comments with MoTCA, please contact [REDACTED] [REDACTED] or [REDACTED] with your questions or to arrange a meeting.